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WOMEN DEVELOPMENT CORPORATION, BIHAR

Bid Document for Empanelment of agency for Supply of Sanitary Napkins

About WDC :

The Women Development Corporation, Bihar came into existence under the Society Registration Act -1860 on November 28, 1991 with the objective of implementing programmes for empowerment of women in the state and to formulate, promote and implement various schemes aimed at the development of women in Bihar. It works under the aegis of Dept. of Social Welfare; Govt. of Bihar. Its vision is to ensure overall survival, development, protection and participation of women and adolescent girls in the state. The WDC, over a period of time has evolved its vision and is currently implementing plans of action, programmes and schemes for advancement of women and adolescent girls with the support of Civil Society Organizations, Community Based Organizations and professional and technical Agencies for achieving its mandate, in addition to the regular support from the State Government.

Introduction :

The Department of Social Welfare constitutes of dedicated Directorates and Corporations that are designated to take up specific responsibilities under one umbrella; responsibilities include matters pertaining to the welfare, development and empowerment of women, children, aged, differently-abled, destitute and persons with special needs. The Women Development Corporation (WDC) has been mandated to implement state's perspective plan towards empowering women and adolescent girls in Bihar. As the nodal agency for empowering women, WDC came into being on November 28, 1991 and was registered under Society Registration Act, 1856. Its vision is to ensure overall survival, development, protection and participation of women and adolescent girls in the state.

The WDC has evolved in its vision and is currently implementing plans of action, programmes and schemes for advancement of women and adolescent girls with the support of Civil Society Organizations, Community Based Organizations and professional and technical Agencies for achieving its mandate.

Thrust Areas, Plans of action and Programmes/ Schemes for Advancement of women.

As mentioned in the previous section, WDC has been mandated towards promoting socio-economic development and empowerment of women through-

1. Education and awareness generation
 2. Vocational training and employment
- A



3. Entrepreneurship development programmes
4. Social Activities and Issues
5. Formation of Cooperatives
6. Skill up-gradation for women groups
7. Provide margin money support to women
8. Infrastructure development
9. Gender equality
10. Implementation of various acts and legislations for women

INSTRUCTIONS TO TENDERERS

Sealed tenders are invited in the prescribed format for empanelment of firm / agency for Supply of Sanitary Napkins

Envelope marked "A"–

- i) Proof of being the Manufacturer of the product. If the agency is the supplier of the product, authorization letter from the manufacturer is to be submitted
- ii) Past performance of supply of similar nature to any Govt. / Public Sector agency/ Corporate House / International agency.
- iii) Copy of VAT registration and latest VAT return copy.
- iv) Copy of all other statutory registration papers
- v) Copy of PAN and IT return copy of last 3 financial years.
- vi) A self declared affidavit that the firm has not been blacklisted for any cause by Government of India / Govt of Bihar or any other Public Sector Agency..

Envelope marked "B" – Financial bid

Rates are to be submitted as per Annexure 1. The rate has to be quoted on FOR basis ex district headquarters in Bihar.

Envelopes marked 'A' will be opened first and the contents will be evaluated at first stage. The financial bid of those bidders will only be opened, whose documents will be found satisfactory and according to instruction and specification.

The empanelment is proposed for a period of 01 year, which may be extended by maximum 2 more years based on the need and performance of the agency.

Bidders are requested to send their offer in the prescribed format in sealed envelop addressed to Managing Director, Women Development Corporation, Bihar , 2nd Floor Indira Bhawan, R.C Singh Path, Patna on or before 26th May 3.00 PM . The envelop should clearly mention on top – " **Proposal for empanelment for supply of Sanitary Napkins**".).

The Technical Bid will be opened on the same day at 4.00 PM in the presence of bidders of their authorized representative who desire to be present. If the date is declared as a holiday, then will be opened on the next working day. The Financial Bids of only technically successful bidders would be opened, the date for which would be duly announced and all successful bidders would be intimated.



Managing Director

Women Development Corporation, Bihar

R C Singh Path, Patna 800 001



Specification of Sanitary Napkin (Non wing)

SI No	Description	Specification
1	Overall Length of Pad	230mm \pm 5 mm
2	Overall width of Pad	90 mm \pm 5mm
3	Pad Length	200mm \pm 5mm
4	Pad Width	65mm \pm 5mm
5	Napkin Weight	8 gm \pm 0.5 gm
6	Thickness	10 mm \pm 2 mm
7	Absorbency Total Absorptive Capacity in gms	50 gm \pm 5 gm
8	pH of distilled water pH of aqueous extract	6.5-7.5 6.5- 7.5

- Top non – woven cover.
- Core pad of FLUFF PULP
- Back – Sheet of Poly Film release Paper & adhesive.
- Leak proof Channels.
- Printed Poly Bag .

(Format of Price Schedule)

1	2	3	4	5
Sl No.	Items	Unit Rate (FOR basis)	Taxes	Total Quoted unit Price incl. of all taxes (FOR basis)
01	Packet of 8 pcs Sanitary Napkin			
02	Single Pc Sanitary Napkin			

In Words 01. _____

02. _____

Authorized Signature with seal